Activity sessions

BOOKING FORM 2023

**NAME OF GROUP** ...............................................................................

NAME OF CONTACT                ...............................................................................

ADDRESS                                ...............................................................................

                                             ...............................................................................

                                              ....................................POSTCODE.......................

                                TEL  ............................ email  .............................

**ADDRESS FOR INVOICING** ...............................................................................

                                             ...............................................................................

                                             ....................................POSTCODE.......................

                                 TEL  ............................ email  .............................

**Session required**

|  |  |
| --- | --- |
| **Day** |  |
| **Time** |  |
| **Length of session** |  |

I confirm that I have read the terms and agree to adhere to them

Signed              ...............................................................................

Print name ................................................ Date   ...............................

Options

**Two Hour Sessions**

**Cost:** Block or term bookings: £70 per session £80 for occasional sessions

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***time*** | 10:00 – 12:00  1:00 – 3:00  3:00 – 5:00 | | | | |
| ***day*** | Monday | Tuesday | Wednesday | Thursday | Friday |

**One Hour Sessions**

**Cost:** Block or term bookings: £40 per session £45 for occasional sessions

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***time*** | 10:00 – 11:00 1:00 – 2:00  11:00 – 12:00 2:00 – 3:00  3:00 – 4:00  4:00 – 5:00 | | | | |
| ***day*** | Monday | Tuesday | Wednesday | Thursday | Friday |

**Indies session**

**Cost:** Block or term bookings: £300 for 12 weeks

|  |  |
| --- | --- |
| ***Monday*** | Morning 10:00 – 12:00  Afternoon 1:00 – 3:00 |
| ***Tuesday*** | Morning 10:00 – 12:00 |

**Occasional session** Please contact the Centre for availability

**Cost:**  Two hour session £80 One Hour Session £45

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***date*** |  | ***day*** |  | ***time*** |  |

**Family Activity Experience** Please contact the Centre for availability

**Cost:**  £250 Day session 10:00 – 5:00 up to eight participants

|  |  |
| --- | --- |
| ***date*** |  |

Terms and conditions

**Group size:**

Up to eight participants. Accompanying staff are included for water based activities.

**Cost:**

Two Hour Sessions Block booking £70 Occasional £80

One Hour Sessions Block booking £40 Occasional £45

Indies Block booking £25

(*Block booking is 12/13 weeks or School/college term*)

**Payment** is due before the start of the session.

For block bookings you will be invoiced quarterly.

Payment is due within 21 days of invoice.

**Cancellations** are charged at full fees.

The Centre, reserves the right to cancel a booking for whatever reason.  In this case all monies paid to the Centre in respect of the booking will be refunded in full.

**Consent forms** **must be completed and signed for each participant. Service users must be accompanied by an appropriate level of staffing.**

**Termination of booking**: four weeks written notice

**Please note:**

QE2 Activity Centre staff are responsible for the safe running of activity sessions.

Visiting staff retain overall responsibility for control of client’s behaviour and have responsibility for health issues.

Visitors are responsible for the cost of repairs made necessary by any damage they may cause

Quarter 1: week commencing 9th January 2023 – w/c 27th March - 12 weeks

Quarter 2: week commencing 3rd April – w/c 26th June - 13 weeks

Quarter 3: week commencing 3rd July – w/c 26th September - 13 weeks

Quarter 4: week commencing 2nd October – w/c 18th December - 12 weeks